

**SCOFIELD PHASE VIII RESIDENTIAL OWNERS ASSOCIATION, INC.**

**ARCHITECTURAL APPROVAL APPLICATION**

**SUBMIT COMPLETED APPLICATIONS TO:** manager@scofieldridge.org

Please allow 30 days for the processing of this application. Incomplete applications may be denied and require re-submission. **Any approval granted based on an incomplete or inaccurate application may be deemed invalid and the approval rescinded.** The first 3 pages of this application are the minimum requirement. Most applications will require additional documentation including a design drawing specified in Section 3.

You will be notified of the final decision on your application by email. If you do not provide an email address, you will be notified via mail. An approved application is valid for 90 days. If you decide to cancel your project, please notify us within 90 days. Once started, construction duration may not exceed 270 days per CCRs Section 3.23.

Homeowner Name \* John and Jane Smith Phone: 512-123-4567  
Home Address \* 100 Scofield Ridge  
Email \* jsmith@email.com

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**1. Approval Requested** (Please check applicable modifications)

- ☐ Fence Replacement (Exact)
- ☐ Fence - NEW
- ☐ Deck or Patio and/or Cover
- ☐ Solar Energy Device
- ☐ Shed/Outbuilding (150 sq.ft. max)

- ☐ Playscape/Sports Equipment
- ☐ Irrigation
- ☐ Pool/Spa/Water Feature
- ☐ Flag Display
- ☒ Landscaping/Walkways

- ☐ Room/Garage Addition
- ☐ Satellite Dish - size \_\_\_\_\_
- ☐ Roof/Trim/Paint
- ☐ Siding and Brick
- ☐ Rain Water Harvesting
- ☐ Other (Describe Below)

Note: Portable and/or metal sheds and outbuildings are not permitted.

Note: Xeriscaping by removing all vegetation is not permitted.

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**2. Please describe your project. Attach additional pages if necessary.**

Install large stone walkway set in rock on both sides of driveway. Create mulch area around tree with plants. Create rock area following front walkway with plants. Will use brown metal edging everywhere. Landscape cloth under all.

☐ Will there be any large dumpster, porta potty or construction materials stored in view on the lot during the duration of the construction? If yes, explain: \_\_\_\_\_

Duration of Installation: 2 weeks Estimated Date of Completion: 6-1-2025

Contractor: ABC 123 Landscaping Phone: 512-111-2222

Email: abc123landscaping@email.com

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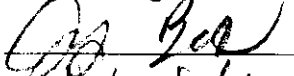

**3. Provide plans and specifications to depict the work to be undertaken** *(Submit all, as applicable)*

- ☒ A plot plan showing the lot boundaries, house location, driveway and sidewalk location, fence location, and all applicable building setbacks and easements.
- ☒ Outline of proposed modification on plot plan showing location of proposed modification (illustrating no modification within setbacks and easements) and distance of modifications from fences and improvements. Plot plan must show the location of trees in the area of modification that may be affected by construction and proposed access location, if needed.
- ☒ Drawing, photo, and/or sketch of structural design, exterior elevations, and floor plan of modification with major dimensions.
- ☐ Description, photos, and/or samples of exterior materials (framing, siding, roofing, masonry) to be used including colors and textures (paint/stain) with verification that colors and textures will match to trim color of house. Description should include all accessories, attachments and/or equipment to be installed.
- ☐ Details on aspects related to construction such as lot access, tree removal, heavy machinery used, construction timetable, and any special dispensation that may be required.
- ☐ Description of visibility of modification from street and neighboring lots. Photos of proposed location for the modification (including trees or other items that may be affected); photos of home showing brick, siding, trim, and shingle styles and colors; photos showing the visibility of the proposed modification location from streets and neighboring lots.
- ☐ All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted.
- ☐ Existing and finished grades at lot corners and at corners of proposed improvements.
- ☐ Provision for drainage with cut and fill detail if change in lot contour is involved. Modifications should not adversely impact any neighboring property.

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**4. Acknowledgement by Neighbors**

Neighbor Signature

Address of Neighbors within line of sight of modification

101 Scofield Ridge  
99 Scofield Ridge

NOTE: Neighbors should be notified of your application; however, this notification does not constitute approval by the neighbor. Nor does the lack of signature by a neighbor mean that this application will be denied. Notification of the neighbors is provided as a courtesy to them.


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**5. Notice to Applicant:**

- A. The authority to approve repairs, modifications, and improvements is derived from the Declaration of Covenants, Conditions and Restrictions ("CCRs"). No work should be commenced until written approval is received.
- B. Applicant acknowledges that all improvements must be constructed in accordance with the design guidelines contained in the CCRs in addition to any guidelines or rules adopted by the Association from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and

building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority, nor does it constitute a building permit.

- C. Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application. The Association and/or the Board of Directors cannot, and does not, authorize encroachment on any easement or property outside the boundaries of the applicant's property boundary lines.
- D. The Association cannot, and does not, grant approval for modifications in violation of the CCRs. Thus, any modification in violation of the CCRs, even if it has approval, is still in violation and subject to enforcement. Only a variance granted by the Board of Directors in written form for a specific instance may allow deviations from this requirement.
- E. Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant.

  
Applicant Signature

5-1-2025  
Date

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**For Association Use Only**

\_\_\_\_\_ Application Approved as submitted

\_\_\_\_\_ Application Approved with the following conditions:

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\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Application Denied at this time with the following comments:

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\_\_\_\_\_  
\_\_\_\_\_



# Proposal for 100 Scofield Ridge

